



Ganga Dwar Hostel - Code of Conduct

1. General Behavior

- **Respect for Others:** All residents, guests, and staff must treat each other with respect and consideration. Discrimination, harassment, bullying, or any form of abusive behavior will not be tolerated.
- **Noise Levels:** Residents are expected to keep noise to a minimum, especially during designated quiet hours (9:00 PM to 7:00 AM). Use headphones when listening to music or watching videos.
- **Alcohol and Drugs:** The possession, use, or distribution of illegal drugs is strictly prohibited. Alcohol consumption is only allowed in designated areas and must be done responsibly.

2. Cleanliness and Hygiene

- **Room and Common Area Cleanliness:** Residents are responsible for keeping their personal spaces and shared areas clean and tidy. This includes properly disposing of trash, cleaning up after oneself in the kitchen, and maintaining bathroom hygiene.
- **Food Storage:** All food must be stored in designated areas. Expired food should be promptly disposed of.
- **Personal Hygiene:** Residents are expected to maintain good personal hygiene for the comfort of all. Showers should be used responsibly, and residents should avoid creating water puddles or leaving personal items in common bathrooms.

3. Safety and Security

- **Security Measures:** Tampering with or disabling security systems (such as CCTV cameras, locks and other equipments) is strictly prohibited. Report any security concerns or suspicious activities to hostel staff immediately.

4. Visitors and Guests

- **Visitor Policy:** Visitors are allowed in common areas during visiting hours (11:00 AM to 5:00 PM). Overnight stays for visitors are not permitted.
- **Guest Conduct:** Residents are responsible for the behavior of their guests and ensuring they follow all hostel policies. Any damage or disturbance caused by guests will be the responsibility of the hosting resident.

5. Property and Maintenance

- **Care for Property:** Residents must take good care of hostel property and facilities. Any damage or malfunction should be reported to the management immediately.
- **Prohibited Items:** Items that pose a safety risk, such as candles, incense, hot plates, or any open flame devices, are not allowed in rooms.
- **Room Alterations:** Permanent alterations to rooms, such as painting walls or installing fixtures, are not permitted without prior approval from management.

6. Internet and Technology Use

- **Wi-Fi Usage:** The hostel provides free Wi-Fi for reasonable use. Activities that require excessive bandwidth (such as torrenting) or that are illegal are prohibited.
- **Device Security:** Residents are encouraged to secure their devices and personal information. The hostel is not responsible for any loss or damage resulting from cyber activities.

7. Emergency Procedures

- **Fire Safety:** Familiarize yourself with fire exits, alarms, and extinguishers. In case of a fire or other emergency, follow the hostel's evacuation plan and proceed to the nearest assembly point.
- **Health Emergencies:** Report any health emergencies to hostel staff immediately. Residents are advised to have basic medical supplies and inform management of any chronic health conditions or allergies.

8. Violations and Penalties

- **Minor Infractions:** For minor infractions (e.g., noise violations, cleanliness issues), residents will receive a warning. Repeated violations may result in a fine or other disciplinary actions.
- **Major Infractions:** Major infractions (e.g., theft, violence, drug use) will result in immediate eviction from the hostel without refund and potential legal action.
- **Disciplinary Process:** All violations will be reviewed by hostel management, and residents will have the opportunity to discuss any alleged infractions. Decisions made by management are final.

9. Amendments and Updates

- **Policy Changes:** The hostel reserves the right to amend the code of conduct at any time. Residents will be notified of any changes and are expected to comply with updated policies.